

Highlands Parent Advisory Council

General Meeting Minutes

Monday June 19 2023

Call to Order: 7:00pm

In Attendance:

Executive: Lorelle Shortridge (Chair), Natalie Brons(Vice-Chair), Virginia Escobar (Treasurer), Tifanee Wik (Secretary)

Partner Groups and Guests: Carmen Bergen, Jen Johns (Teacher Representative), Chris Catheral (Principal) Kristan Thompson (Vice Principal) Chris Johns (Trustee), Lindsey Hert, Sally MacDonald, Brandy Cross, Sally MacDonald (Dpac Rep)

Regrets:

Agenda: Approved as circulated

Minutes: Approved as circulated

Principal's Report: Chris Catherall

Students:

o Projected for next year: 172

o Configuration for next year: K, K/1, ½, 2/3, ¾, 4, 4/5, 6

Upcoming Events:

o Lots of class field trips this month

o Lemonade thank you for school volunteers June 22 nd

o Fun Day June 23 rd

o Fairmont June 26 th

o Band Concert and Grade 6 send-off June 27 th

o Last Day for Students (11:00 dismissal) June 29 th

Thank you PAC for all you do!

Trustee Report: Chris Johns

- Met with the city council last week, asked for support to replace Mount Baker and the CBEN Letter
- Childcare – posted for principal of child care and early learning for 23/24

Teacher's Report: Carmen Bergen

- Good day at Idlewild – Thank you PAC

- Tables are beautiful, love working with a group
- Thank you for supporting K Orientation
- KDS will be using portable

Financial Review:

General: \$ 5375.32

Courtyard: \$ 2,485.55

Playground: \$ 872.97

Hotlunch: \$12714.78

Gaming: \$1,279.76

Funds approved but not used yet

Oct Staff Bday Supplies \$55

May \$1,200 School Jerseys = moved to September

** Fairmont Trip * \$1,041 + \$950

May- Fun day Lunch \$800

Primary day \$200

DPAC report Sally MacDonald

- Can see what BCC is doing to advocate for funding for next year.
 - AGM had lots of BC funding requests from BCCPAC
 - Requested that Nick Taylor will come to explain budget to DPAC in the fall

New Business

Fun day – this Friday – we have 5 helpers coming

Nominations

The following were Nominated

Lorelle Shortridge - PAC Chair

Natalie Brons – Co Chair

Tifanne Wik – Secretary

Virginia Escobar – Treasurer

All positions have been acclaimed

Natalie Brons will write letter to trustee regarding our student services position going from full time to .4

Committee Reports:

Hot lunch – put out request next year for more helpers

Funding Requests:

\$500 – Kindergarten T-shirts for September

Motion put forward Sally McDonald

second by Virginia Escobar

PASSED

\$200 Gifts to leaving Staff

Motion put forward Natalie Brons

second by Brandy Cross

PASSED

Voted over PAC chat before meeting

\$200 – Primary Fun day centres

Motion put forward Virginia Escobar

second by Robin Hartt

PASSED

\$800 – School Fun day Lunch

Motion put forward Robin Hartt

second by Virginia Escobar

PASSED

Fundraisers:

Correspondence: NTR

Open question/ comment time

Next meeting: Sept 18 2023

Meeting Adjourned: 8:03 PM

SUMMARY OF BOARD MOTIONS CARRIED

June12, 2023

Motions Carried

Advocacy

THAT the letter sent to Columbia Basin Trust regarding Columbia Basin Environmental Education Network and Wildsight funding be posted on the School District No. 5 (Southeast Kootenay) website and sent to the media for distribution.

Contact: Chairperson Doug McPhee, 250-489-9622

THAT the Board of Education invite the President of the BCSTA and the Minister of Education to visit Mount Baker Secondary School.

Contact: Chairperson Doug McPhee, 250-489-9622

Special Education

THAT the Board of Education recommends School District Management develops replacement options for Mandt training that will provide teachers, staff and administration with knowledge and skills to create safe and supportive environments for all students with behavioural challenges.

Contact: Chairperson Doug McPhee, 250-489-9622

Finance/Operations

THAT the Board of Education approves the 2023-2024 Revised Annual School Calendar.

Contact: Chairperson Doug McPhee, 250-489-9622

THAT the Board of Education accept the 2023 – 2024 Board and Committee meetings schedule.

Contact: Chairperson Doug McPhee, 250-489-9622

Other

THAT the Board of Education write a letter to the City of Cranbrook requesting support for the continuation of Columbia Basin Trust's CBEEN program.

Contact: Chairperson Doug McPhee, 250-489-9622

THAT the Board of Education writes a letter (includes supporting documentation) to the City of Cranbrook requesting support for replacement of Mount Baker Secondary School.

Contact: Chairperson Doug McPhee, 250-489-9622

THAT the Board of Education writes a letter to the pending owner of the Knights Hall property requesting that hedges around the area be trimmed for safety and aesthetic purposes prior to the final sale of the building.

Contact: Chairperson Doug McPhee, 250-489-9622

THAT the Board of Education reads for a second and third time, passes and adopts the 2023/2024 Annual Budget of \$88,744,310 on June 12, 2023.

Contact: Secretary-Treasurer Nick Taylor, 250-417-2054

THAT the Board of Education give three readings to adopt the Amended Capital Bylaw of the Board for the 2023/2024 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated June 5, 2023,

Contact: Secretary-Treasurer Nick Taylor, 250-417-2054

THAT the Board of Education read for a first, second and third time the Amended Capital Bylaw of the Board for the 2023/2024 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated June 5, 2023.

Contact: Secretary-Treasurer Nick Taylor, 250-417-2054

If you require a comment on any of the above motions, please feel free to contact the person listed below the motion. As always, feel free to contact me if you have any questions :)

Cheers,

Trina Ayling

250-421-3863